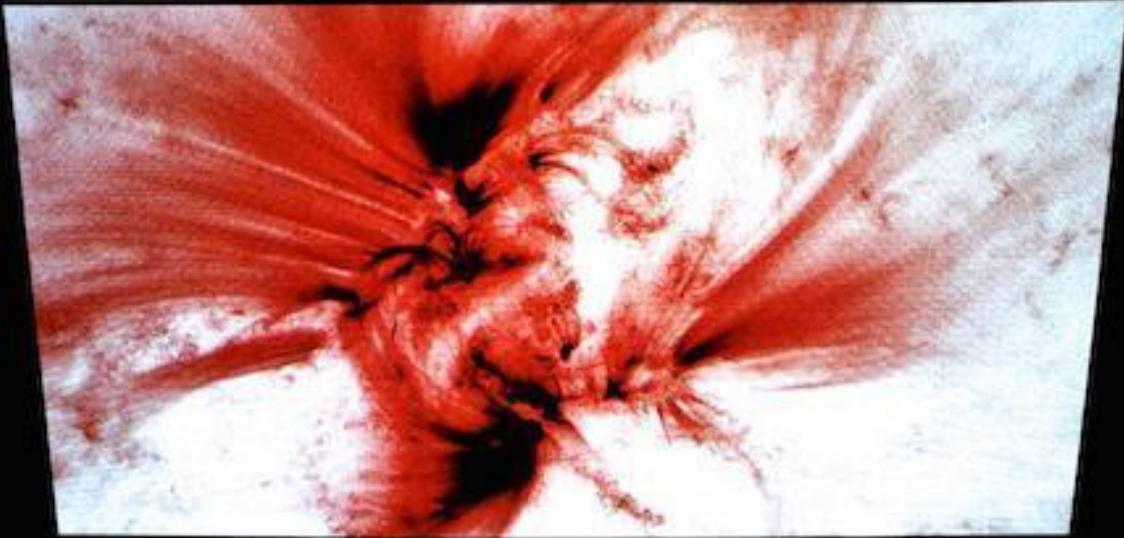


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# ABOUT FACT Liverpool

FACT Liverpool stands for Film, Art and Creative Technology. Imagined and made in Liverpool, we make internationally exceptional art, science and technology projects that radically explore society and its most pressing issues. Each year we welcome 250,000 visitors to our building, and collaborate with over 10,000 adults and young people through our Learning Programme, which we deliver in partnership with schools and community organisations across the Liverpool City Region. Our award-winning building on Wood Street, which opened in 2003, has two large art galleries, three cinemas, a media and events space, a lab for learning and experimentation, a café, bakery and bar.

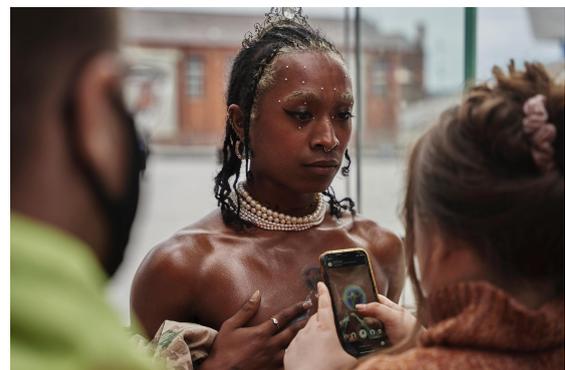
## INSPIRE AND BE INSPIRED

We inspire, support and collaborate with a diverse new generation of artists, film-makers, creative makers and critical thinkers, to enable emerging talent and young people to gain confidence, skills, experience and understandings of the world.



## INSATIABLE CREATIVITY

We provide a world-class artistic programme of contemporary art that engages with science and digital technologies. Each year, we commission and produce artworks, exhibitions, projects and events that bring people together, physically and virtually, from all over the world.



## RETHINK, RESHAPE, TRANSFORM

We aim to provide exciting opportunities for people from diverse backgrounds to participate in art, film, and creative technology projects. Our talent and skills development opportunities enable young people and emerging creative professionals to defy the ordinary.



## LIFE AT FACT

Knowledge, experiences and passion are shared at FACT Liverpool. Our diverse team is skilled and our model of operation is sustainable financially and environmentally. We are committed to becoming carbon neutral by the end of 2023.

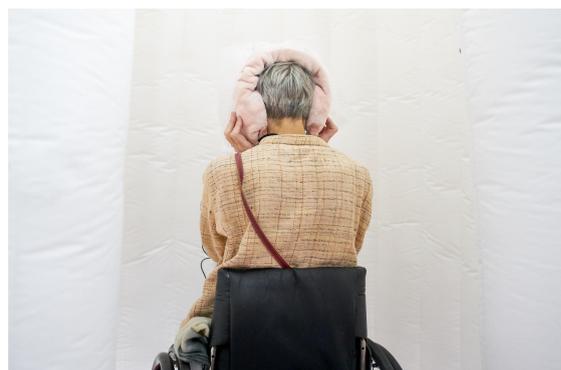
## WHAT WE PROVIDE

- Company pension scheme
- Private medical & health cover
- 24/7 telephone employee assistance support service
- Training and development opportunities
- Cycle to work scheme
- Regular team social activities
- Wellbeing programme
- Home working, supported through an assessment of home working environment

FACT Liverpool aims to recruit the person who is most suited to the job and welcomes applications from people of all backgrounds – men, women, non-binary, people of all ages, religions, beliefs and nationalities. FACT cares about diversity in the workplace and sector. Therefore, we particularly welcome applications from disabled, Black, Asian, and ethnically diverse, LGB and Trans candidates.

FACT Liverpool does not currently have status as a sponsoring organisation, so candidates would require a right to work within the UK.

Please contact [recruitment@fact.co.uk](mailto:recruitment@fact.co.uk) if you require assistance or adjustments made during the application process.



## JOB DESCRIPTION

Job Title:	Learning Facilitator
Department:	Learning / Programme
Reporting to:	Learning Manager
Responsible for:	N/A
Location:	FACT Liverpool, 88 Wood Street, Liverpool L1 4DQ
Salary:	£20,600 per annum (salary band 3)
Hours of Work:	35 hours per week (1.00 FTE) and as necessary to fulfil the scope of responsibilities within the post. This will involve some weekend and evening work and hours can be flexible to accommodate this.
Holiday Entitlement:	31 days including bank holidays rising to 33 after two years' service.
Pension:	After 12 weeks' permanent employment, FACT will auto-enrol you onto the Company Pension Scheme.
Other Benefits:	24/7 telephone employee assistance support service, training and development programme, private medical cover, social activities and cycle to work scheme.
Contract:	Permanent contract
Probationary period:	This post is subject to a six-month probationary period.
Key application dates:	Submission deadline: Friday 15 July 2022, 23:59 Interviews: Week commencing Monday 25 July 2022
How to apply:	<p>FACT is an equal opportunities employer and welcomes applications from people of all backgrounds. To apply, please complete the following two forms:</p> <ul style="list-style-type: none"><li>• application form and <a href="#">upload your CV and Cover Letter</a> (maximum of 2 pages each)</li><li>• confidential <a href="#">Equal Opportunities Survey</a></li></ul> <p>Please label attached files as: Your Name_CV/CoverLetter_Job Title</p>

## **Purpose of post**

This role will aid the design, production and delivery of FACT's Learning & participatory art commissions and engagement programme. This post combines direct work with participants with production of artworks with artists.

## **Key responsibilities**

### Facilitation duties:

- Establishing, developing and maintaining relationships with schools and organisations working with young people. Leading in the research and recruitment of participants for our artistic commissions.
- Work as part of the Learning team to design the programme, set objectives, develop engagement models, learning resources, marketing copies, documentation of projects, and evaluations.
- Deliver the main programme of activities with young people, with schools and the activities taking place during our drop-in, regular family programme during the weekend.
- Participate in the Safeguarding procedures, including writing risk assessments.
- Work with the rest of the team to understand and execute each artist's vision while engaging and developing the role of the participants.

### Production duties:

- Coordinating timelines, logistical aspects of the participant and stakeholder engagement, towards the production of the artwork.
- Work with the team to write briefs for collaborators and manage the production work with the artist and other administrative tasks related to the programme.

### Organisational duties:

- Participate in wider organisational and programmatic conversations, taking meeting notes, setting objectives and indicators of success, evaluations and reports.
- Organisational targets and other admin tasks.

*The above is not exhaustive and the post-holder may be tasked with other duties as appropriate to the role.*

## **PERSON SPECIFICATION**

### **Essential skills and experience**

- Minimum of one year's experience working within a participatory or learning context, with young people and communities from different social and learning backgrounds.
- Sound understanding of the role that pop and online culture play in contemporary art, and why it is relevant to the young people we work with.

### **Desirable skills and experience**

- Knowledge of and interest in Learning and Engagement Programmes within art organisations.

### **Key behavioural competencies**

- Excellent communication and interpersonal skills, including: working as part of a team, active listening and empathy.
- Ability to adapt to a fast paced organisation: managing different timelines and great quantities of information from different sources.