



Image of artist Chila Kumari Singh Burman exhibition, 2022 to 2023

FACT Liverpool is a world-leading centre for art, film and the creative use of technology. We champion new ideas and experiences, nurturing the next generation of voices and visionaries to create a world of possibilities.

The FACT centre houses three art galleries, three cinema screens, an events/screening space, a lab for talent development and learning, a cafe, and a bar. We present a vibrant programme of contemporary art that embraces new technology and explores digital culture. Each year we welcome 250,000 visitors to our building, and collaborate with over 10,000 adults and young people through our Learning Programme, which we deliver in partnership with schools and community organisations across the Liverpool City Region. Our new Studio/Lab space and programme enables artists and creative professionals to develop their practices and careers.

FACT's mission is to enrich lives and shape the future through Film, Art and Creative Technology

 link to Youtube > [FACT Highlights: Film, Art and Creative Technology in Liverpool](#)

Environmental Sustainability

We are committed to reducing our carbon footprint through;

- ❖ Defining FACT's carbon footprint
- ❖ Measuring and calculating
- ❖ Targeted goals to reduce

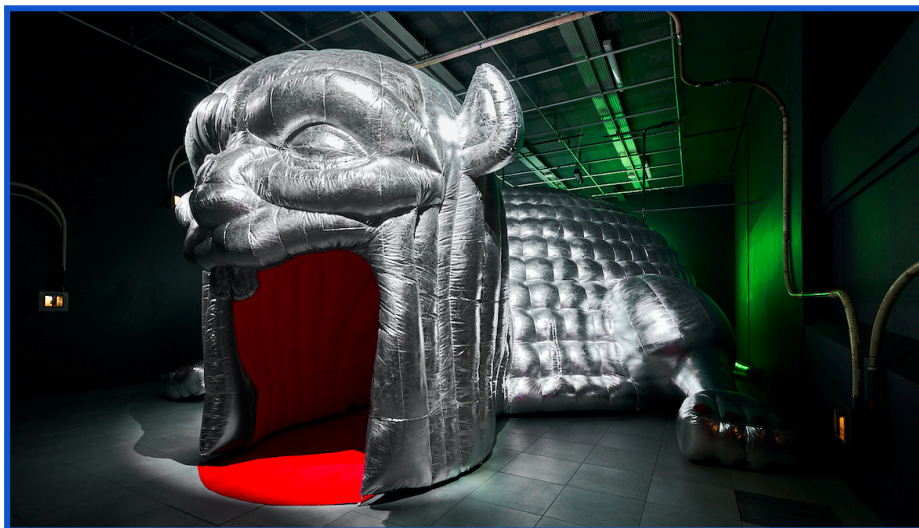


Image of artist Jenkin Van Zyl exhibition, *Surrender* 2023

👍 Our Values

Friendly → We are warm and welcoming, a social space for people, conversations and interaction

Curious → We encourage people to be curious, to question, experience new things and to find out more about the world around them

Transformative → We champion radical visions, diverse voices and are open to new ideas

Responsive → We are responsive to others and their communities, recognising our power to create and share positive change

👤 Team

We are a friendly hard-working team of 45 staff from differing backgrounds and experience levels, who share a passion for film, art and technology. As a place where people, art and technology meet, we value all those who are part of and share our story - the staff, the artists, and our visitors. FACT Liverpool is structured into teams who work collectively to deliver memorable experiences for our audiences:

- ❖ Director's Office
- ❖ Programme: Exhibitions, Learning and Studio/Lab
- ❖ Marketing and Communications
- ❖ Development
- ❖ Operations: Visitor Services and Finance



Image of artist Laura Callaghan's 2019 Mural

🙏 Everyone is Welcome

FACT Liverpool celebrates diversity in the workplace and welcomes applications from people of all backgrounds. We particularly encourage applications from individuals who identify as being/from the: Black, Asian or Global Ethnic Majority heritage, D/deaf, Disabled, Neurodivergent, differently-abled, LGBTQIA+ community, are from lower socio-economic backgrounds and/or have lived experience of racism and/or ableism. FACT welcomes bringing the whole person to work, and we understand that each of us brings our experiences and our own uniqueness to what we do. You can read our policy for Equality, Diversity and Inclusion on our website → www.fact.co.uk/edi

♿️🧠👁️👂 Disability Confident

FACT Liverpool is proud to be a disability confident employer. We have committed to making an inclusive and accessible recruitment process, providing an inclusive and accessible working environment and offering an interview to disabled people who declare they have a disability and who meet the minimum criteria for the job/opportunity.

All candidates will be asked if they wish to declare a disability on the application form for a vacancy at FACT Liverpool. You can read our Disability Confident Commitments in more detail on our website → www.fact.co.uk/disabilityconfident

👤 FACT Liverpool is not licensed to sponsor work VISAs. You will need to have the Right to Work in the UK at the time of applying for a job opportunity.

JOB DESCRIPTION

Job Title:	Young Film Programmer Trainee
Reporting to:	Film and Events Officer
Department:	Programme - Cinema in the City (CiTC)
Location of work:	FACT Liverpool, 88 Wood Street, Liverpool L1 4DQ
Salary:	£12.21 per hour
Hours of Work:	14 hours per week , typically worked on Tuesdays and Wednesdays (0.40 FTE) . However, some flexibility may be required to meet business needs, including occasional evening and weekend work. Hours can be adjusted to accommodate these requirements.
Contract:	Fixed term contract for 6 months
Probationary period:	This post is subject to a one-month probationary period
DBS Check:	This opportunity will involve the potential for work with vulnerable young people and adults. We will require the candidate to gain a Disclosures and Barring Service (DBS) check. FACT will pay for this.
Key application dates:	Submission deadline: 30 May 2025, at 23:59 Interviews week starting: 9 June 2025 Start date: 18 June 2025
How to apply:	To apply, please complete the following two forms: 1. Application Form 2. Confidential Equal Opportunities Survey FACT is committed to providing equal access to everyone, so if you require any adjustments or help with the application or interview process, please contact: recruitment@fact.co.uk
Interview location:	Interviews will be held at FACT - 88 Wood Street, Liverpool L1 4DQ



Introduction to FACT

FACT Liverpool is the UK's leading organisation for the support and exhibition of art and film that embraces new technology and explores digital culture. The FACT building, located in the heart of Liverpool city centre, houses three galleries along with four cinema screens which are operated by Picturehouse (a tenant of FACT).

Cinema in the City is FACT's film programme that takes place at FACT and venues across the Liverpool city region. The focus of *Cinema in the City* is to screen independent and specialised films to engage with new audiences and communities across the city.

Cinema in the City and the Young Film Programmer Trainee have been supported by Film Hub North with National Lottery funding on behalf of the BFI Film Audience Network.

Introduction to the Young Film Programmer traineeship

We have created a new traineeship opportunity for a young person aged between 18 to 25 years old, who is passionate about film and keen to develop the skills needed to curate film programming for younger audiences at FACT.

FACT Liverpool cares about diversity in the workplace and across the sector. We are proud to be a Disability Confident Employer. In line with our Equality, Diversity and Inclusion commitments, this traineeship is offered as a positive action initiative, aimed at young people aged between 18 to 25 years old. We encourage applications from any young person aged 18 to 25 years old, who may also have Black, Asian or Global Ethnic Majority heritage, identify as D/deaf, disabled, LGBTQIA+, and/or who are from lower socio-economic backgrounds.

As a Young Film Programmer trainee, we will equip you with the skills to put on film events. You will assist the Film and Events Officer to establish partnerships with key organisations to support audience development of a young film audience between 15 years and 25 years old.

What's included in the traineeship

Throughout the traineeship, FACT will provide a structured progression pathway, offering an introduction to film programming and support for a future career in cinema. The trainee will gain hands-on experience by shadowing and assisting our Film and Events Officer, actively contributing to the programming and delivery of film screenings while also accessing networking opportunities.



The trainee will receive mentorship from our industry-experienced Film and Events Officer, along with tailored training opportunities to support their development throughout the programme.

A key focus of the traineeship will be engaging younger audiences by curating a programme specifically designed for them. This will culminate in the trainee leading the programming and project management of a *Cinema in the City* event, hosted at FACT, which will include:

- Establish a young audience network
- Lead a Young Person's Advisory Group to gain peer-to-peer feedback on the film programme
- Devise and manage a film programme to be presented at FACT, managing licensing and contracts
- Serve as a main point of contact, coordinating and communicating with internal teams and external partners
- Manage the procurement of external goods and services as required, including technical support, casual events staff, catering, audio-visual, etc.
- Maintain a spreadsheet to record accurately all income and invoices
- Coordinate all relevant paperwork and partner contracts

Before completing the traineeship, you will receive an exit interview with the Film and Events Officer and CV and cover letter writing support from our HR team to help you take the next step in your career.

The above should not be regarded as exhaustive or inclusive as there may be other duties associated with the job that FACT Liverpool will require the post holder to perform.



Who are we looking for

Are you passionate about film and keen to develop the skills to create a cinema event at FACT that engages young audiences?

We welcome applications from young people aged 18 to 25 years, valuing transferable skills and a willingness to learn. No prior experience in an arts organisation is required - just a strong enthusiasm for film!

Essential skills and experience - or willingness to learn

- A passion for film
- Based in the North West of the UK
- Aged between 18 to 25 years old
- Organised, with the ability to plan ahead and meet deadlines
- Reliable timekeeping for work shifts and events
- Strong communication skills both via email and face-to-face, when engaging with audiences and partner organisations
- Willingness to develop networking skills
- Openness to working in a diverse environment with people from all backgrounds and at all levels within an organisation
- Comfortable to use Google applications or willing to learn
- Able to engage in self-study as part of training

Desirable skills

- Functional maths skills to support budgeting for events
- Motivation and a positive attitude to taking on tasks
- Ability to remain calm under pressure